**Identifying and evaluating options against agreed criteria.**

Too ensure effective implementation the company will complete follow-up assessments of risk controls designed for identified hazards:

These assessments will refer to and use a combination of:

* Post control risk assessment - second qualitative risk assessment.
* Work practices and behavioural observation
* Key stakeholder surveys
* Analysis of WHS records i.e. incident, accident and near miss reporting

It is critical that this second risk review is an open discussion and uses established WHS reporting data to inform decisions.

To enable this the following should be in place:

* Participation agreements and committees should review and inform current risk control measures
* WHS Records should be complete, current and open to review by relevant all business stakeholders. Appropriate WHS specialists should also interpret & report “safety trends” within the business from this data.
* Regular WHS auditing will be scheduled to review risk control effectiveness and employee/management culture and adherence to established risk control measures.

Failure modes in implemented risk controls should be reviewed using the attached risk control worksheet below.. This report should be completed by a recognised WHS representative and identify the underlying reason/s for the control failure from the following options:

1. Workplace culture
2. Organisational commitment
3. Level of compliance
4. Environmental pressure
5. Workforce characteristics
6. Organisational structure
7. Ineffective consultation
8. Inadequate Installation

**Risk Control Worksheet**

1. **Factors Assessed as a risk**

Is the job necessary **YES** - Proceed to question 2

**NO** - Eliminate task (list options below)

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1. **Is the reduction of risk by use of engineering controls practical?**

|  |  |  |
| --- | --- | --- |
| Category | Options or actions | Timeframe |
| Short term |  |  |
| Medium Term |  |  |
| Long term |  |  |

1. **Is the reduction of risk possible by use of administrative controls?**

|  |  |  |
| --- | --- | --- |
| Category | Options or actions | Timeframe |
| Short term |  |  |
| Medium Term |  |  |
| Long term |  |  |

1. **Is the reduction of risk by use of personal protective equipment and clothing practical?**

|  |  |  |
| --- | --- | --- |
| Category | Options or actions | Timeframe |
| Short term |  |  |
| Medium Term |  |  |
| Long term |  |  |

1. **Please describe the risk controls in the workplace**

|  |  |  |  |
| --- | --- | --- | --- |
| Questions | Yes | No | Comments |
| Are risk control measures in place |  |  |  |
| Are there and problem areas or workers who consistently hinder WHS improvements? |  |  |  |
| Do risk controls actually achieve a reduction in risk as planned? |  |  |  |
| Have changes created and new hazards or unanticipated effects? |  |  |  |
| Is this reduction in risk likely to be ongoing? |  |  |  |
| Does your organisational budget for implementing and maintaining health and safety risk controls? Please specify |  |  |  |
| Is it possible to make further improvements to increase the reliability and effectiveness of the risk controls? |  |  |  |
| Are there any lessons to be learnt that can be applied to other health and safety risks or risk control processes? |  |  |  |